
13.0 QUADS AND BOATS

13.1 Operating A.T.V.'s

1. Most of our employees have taken a one day safety course are well aware of the procedures to follow while riding.
2. If you have no experience:
 - a) read owners manual
 - b) read safety book from course
3. Once reading is completed:
 - a) the party chief will demonstrate the procedures on the quad in an open field.
 - b) the student may then practice the skills he has studied with the party chief correcting any mistakes
 - c) the student will find the quad very easy to operate and should have no problems if they are careful

- Personal Protective Equipment:
- Helmet
 - Safety vest
 - First aid kit

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13.2 Procedure for Loading and Unloading of A.T.V.'s

LOADING:

1. Check over A.T.V.: Brakes, Fuel, Throttle cable, etc.
2. Ensure that ramps are inset into holes of the truck
3. Chose appropriate sized helmet
4. Start A.T. V., put into low gear and drive up ramp slowly but with enough momentum to make it up the ramp
5. Turn off machine
6. Turn off fuel to A.T.V.
7. Use a four point tie down to secure the machine

UNLOADING:

1. Untie the four point tie down used to secure the machine
2. Ensure the ramps are inset into holes on the truck
3. Choose appropriate sized helmet
4. Turn on fuel to A.T.V.
5. Start A.T.V., put into low gear and back down ramp using breaks to slow the momentum

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13.3 Away from the Office

1. All Beirsto Lehnerns Ketchum trucks are supplied with ramps so no lifting should be required.
2. If on a rare occasion a ramp is not available quads can still be loaded safely by backing to a ditch or abutment of some type.
3. Quads should never have to be lifted into the truck with the tailgate being more than 2 feet above the ground.
4. If lifting is required, use proper lifting techniques, always keeping legs bent and back straight.

13.3.1 ATV Storage

60 days or more

LONG TERM STORAGE

1. Fill with Fuel, add fuel stabilizer – 10z of stabilizer to each gallon.
2. Remove spark plug, pour one tablespoon of 10W30 in spark plug hole and put back plug. Ground wire and turn engine over.
3. Lubricate all control cables.
4. Remove battery and charge it. Recharge monthly.

SHORT TERM STORAGE

1. Check battery.
2. Turn fuel cock off.
3. Clean ATV.
4. Fill gas tank.

REGULAR MAINTENANCE

1. Change oil every 3 months or 5000 km.
2. Change ALL FLUIDS once a year.

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13.4 Use of Boats or Dingy

- Life jackets must be worn at all times
- Never overload the dingy or boat
- Never stand in the boat
- Insure that a good set of oars are in the boat prior to launch
- Insure the dingy is properly inflated
- Use extreme caution when placing the rod in the water when cross-sectioning or profiling the water body
- If boating on a lake, insure someone on shore has your schedule and arrangements are made for assistance should arrival time be exceeded
- Communication with shore through radios must be available

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